Office of the Sheriff

**Sheriff
David Thoroughman**

1025 16th Street
Portsmouth, Ohio 45662

Emergency	9-1-1
Law Enforcement	740-354-7566
Corrections/Jail	740-355-8277
Support Services	740-355-8261
Investigations	740-355-8245

Scioto County, Ohio

Beginning April 1, 2021 we are changing from appointments only, back to accepting walk-ins for Civilian Background Checks (Web Check). We will continue to observe social distancing in order to manage a safe and healthy environment.

All Sheriff's Office employees will be required to wear a face mask during the fingerprinting process and those individuals requesting Civilian Background Checks will also be **REQUIRED** to wear a face mask/face covering to be processed. Individuals will also be required to have their temperature taken prior to entry. Those who fail to wear a face mask or who's temperature exceeds 100.4 will be denied services and may return at a later date.

The Scioto County Sheriff's Office will process Background Checks Monday thru Friday from 8:00 am - 11:30 am and 12:30 pm - 4:00 pm, with the exception of holidays.

Only the person obtaining a Civilian Background Check will be permitted into the building to minimize the number of persons in our lobby area.

We also request that you thoroughly complete the "Civilian Fingerprint Background Check" form prior to arriving. This form may be obtained from our website located at www.sciotocountysheriff.com (use the link "Background Checks") or you may obtain this form in the lobby of the Scioto County Sheriff's Office located at 1025 Sixteenth Street, Portsmouth, Ohio.

Currently all fees are "cash only" and we ask that you please bring the exact change as noted on the form. You must produce a current driver's license or state issued identification card. In the event your employer will be paying for the fees, please assure that you have obtained their completed form and that they have signed at the bottom of the form acknowledging financial responsibility for paying the fees required.

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