

Office of the Sheriff

Sheriff
David Thoroughman

1025 16th Street
Portsmouth, Ohio 45662



Emergency 9-1-1
Law Enforcement 740-354-7566
Corrections/Jail 740-355-8277
Support Services 740-355-8261
Investigations 740-355-8245

Scioto County, Ohio

The Scioto County Sheriff's Office will process applications Monday thru Friday from 8:00 am - 11:30 AM and 12:30 PM-4:00 pm, with the exception of holidays.

To **renew your license**, you will need the following;

1. Your old concealed carry license.
2. A completed application form
3. \$50.00 cash or money order if you have lived in Ohio for the entire past 5 years
\$60.00 cash or money order if you have not lived in Ohio the entire past 5 years
4. Photo ID

To apply for a **new license**, you will need the following;

1. A completed application form
2. \$67.00 cash or money order if you have lived in Ohio for the entire past 5 years
\$77.00 cash or money order if you have not lived in Ohio the entire past 5 years
3. Photo ID

If paying with cash, exact change is preferred to limit the passing of money. If you pay by credit card, there is a 3% service fee based on the costs. However, there is a \$1.00 minimum. For example, if you are paying \$32 for BCI prints, then 3% is .96 cents. Therefore, the service fee is the \$1.00 minimum.

All of the above fees are waived providing you submit a DD214 that clearly shows an honorable discharge. Veteran ID cards cannot be used unless they clearly state "honorable".

Concealed carry applications can be picked up at our office, Monday-Friday 8am – 4pm or can be printed from our website at www.sciotocountysheriff.com

You must have all listed items above and application completely filled out at your appointment time.

David Thoroughman, Sheriff